

MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Sara Parks
Date: 6/22/05
Time: 10 - 11 a.m.
Location: Hargrove, Conference Room A

IPRS Core Team Attendees:

X Sharlene Bryant
 x Cathy Bennett
 Cheryl McQueen
 x Shannon Johnson
 Gary Imes
 x Joyce Sims
 x Paul Carr
 x Rick Debell
 x Thelma Hayter
 X Eric Johnson

Others:

X Tim Sullivan
 X Trenton Hardy
 X Sandy Flores
 X Sara Parks
 X Mike Frost
 X Linda Smith

Attendees:

x Alamance-Caswell	x Onslow
x Albemarle	x OPC
x Catawba	x Pathways
x Centerpoint	x Pitt
x Crossroads	x River stone
x Cumberland	x Roanoke-Chowan
x Durham	x Rockingham
x Eastpointe	x Sand hills/Randolph
x Edgecombe-Nash	x SE Center
x Foothills	x SE Regional
x Guilford	x Smoky Mountain
X Johnston	Tideland
x Lee-Harnett	x VGFW
x Mecklenburg	x Wake
x Neuse	x Western Highlands
x New River	x Wilson-Greene

Attendees:

Agenda:

Item No. Topics

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|----|--------------------------------|---|
| 1. | Division and EDS Review | Review June 17th checkwrite results
Upcoming checkwrites: July 1 (First checkwrite of '05-'06), 8, 15
Tim Sullivan: Update Medicaid issues
BugCentral Status
Key CSRs
Operations Support: File Maintenance, Security, and Help Desk
Area Programs joining this week: |
| 2. | Area Programs | Roll call
Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.

Review June 17th checkwrite results
Upcoming checkwrite July 1 (first checkwrite of '05-'06) 8, 15

Update to timely filing process

Adjustments sent in (after 6-17 for '04-'05 claims) will be placed into the 19-93 file

Reminder: CDECI end-dated 6-30-05; (YP610 will be paid under "ADSN" and "CDSN")

Update to IPRS Training document (distributed week of 6-15-05)

IPRS Questions or Concerns

DMA Direct Provider Enrollment Questions – A. Floyd/ P. Horrell

MMIS Updates - Tim Sullivan & Shannon Johnson
Medicaid Questions or Concerns

Updates to Roll Call?
Any other area program questions/comments?
DMH and/or EDS concluding remarks. |

Next Meeting: June 29, 2005

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	Review June 17th checkwrite results –
2.	Upcoming Checkwrites - July 1 (First checkwrite of '05-'06), 8, 15
3.	Tim Sullivan & Shannon Johnson- EOB 325 Tim talked to Libby. Betty/Tammy is looking over 500 claims for possible adjustments. Shannon looked over 1551 denials and they are denying correctly. May be a billing issue. T1017HE effective date is 6/1/05, but it is not in the system yet.
4.	Bug Central Status: 1 bug in customer review.
5.	Key CSRs: We have a meeting afterwards. 759 attached spreadsheet and will reshuffle priorities. Timely filing edits and mergers should be highest priority. We are actively working on timely filing edits and you should see something early next week on mergers.
6.	Operations Support – File Maintenance, Security – no updates; Year end changes are just the service definitions.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	Roll Call (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
3.	Review June 17th checkwrite results Q: Carol (Pitt) – We had some batches that went in after 5pm on Friday. Do I need to resubmit them? A: No – they will process in the next checkwrite as long as it didn't fail. Q: Jan (Alamance-Caswell) – We had a budget denial for some claims that were submitted before 6/17. Any idea why them denied? A: If the claim amount was greater than what was remaining in the budget, then it was a correct denial. Contact Ken. You could have billed for only the amount that was remaining in the budget. <i>Additional: It is ideal, in this situation, to submit a claim for the exact amount or less than what is remaining in the budget for the LME. This way at least some of the money will be obtained instead of nothing.</i>
4.	Upcoming checkwrite - July 1 (First checkwrite of '05-'06), 8, 15.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
5.	<p>Agenda items</p> <p>Update to timely filing process – There was a memo from Mike Mosley from his meeting with the Division and Council. Submit claims with DOS 7-1-04 thru 6-30-05 to IPRS until last checkwrite in October.</p> <p>Q: Lynn (Foothills) – Any claims with DOS 7-1-04 thru 6-30-05 can be submitted?</p> <p>A: Yes</p> <p>Q: When is the last checkwrite in October?</p> <p>A: October 21, 2005</p> <p>Q: Will this change recur next year?</p> <p>A: We are not sure.</p> <p>Adjustments sent in (after 6-17 for '04-'05 claims) will be placed into the 19-93 file</p> <p>Q: Tom (Western Highlands) – Any recoupment changes for '04-'05?</p> <p>A: No – Track them for auditing purposes on your local system and do not submit to IPRS because the money will come out of '05-'06 budget. This is for positive and negative adjustments.</p> <p>Q: Agnes (Cumberland) – What about retroactive Medicaid adjustments?</p> <p>A: No change in this process.</p> <p>Q: Dean (Roanoke Chowan) – I have a client with retroactive Medicaid. IPRS paid and I called about an adjustment and was told there will be changes in the process. Is this true?</p> <p>A: There will be changes and you will receive information in a couple weeks. Will start the new process in July.</p> <p>Reminder: CDECI end-dated 06-30-05; (YP610 will be paid under “ADSN” and CDSN”) – Claims will be paid with DOS before 6-30-05 until last checkwrite in October</p> <p>Q: Kim (Neuse) – Will array of services be updated regarding YP610?</p> <p>A: Yes</p> <p>Update to IPRS Training document (distributed week of 6-15-05) - Corrections were highlighted in red and Thelma sent this document to IPRS Coordinators.</p> <p>Q: When was this document sent out?</p> <p>A: Yesterday</p> <p>Q: Who did you send it to?</p> <p>A: IPRS Coordinators</p> <p>IPRS Questions or Concerns;</p> <p>Q: Terri (Eastpointe) – Any update on my question regarding of client of mine who is showing up deceased?</p> <p>A: We have a CSR in process which is near completion & will be corrected. We will email you at that time.</p> <p>Q: Bonnie (Centerpoint) – With regards to the 835 macro is there any mechanism to use it with 835 Medicaid?</p> <p>A: No</p> <p>Q: Tom (Western Highlands) – Any updates on IPRS rates?</p> <p>A: The changes published are related to Medicaid.</p> <p>Q: Bonnie (Centerpoint) – IPRS/NCXIX equivalent services, will they still be billed the old way?</p> <p>A: Yes</p> <p>Q: Kim (Neuse) – Paul, did you find out anything about the document I sent you?</p> <p>A: I could not locate anyone who had information related to this document.</p>

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)**Item
No.****DMA Direct Provider Enrollment Questions – Angela Floyd and Pamela Horrell (present)**

Q: Kim (Neuse) – From the time we send in group numbers, how long does it take to receive a response?

A: 20 business days.

Q: How do you know which group an independent practitioner is linked to?

A: It is on the provider file. Thelma will look into this and modify the report.

6. Medicaid Questions or Concerns

Q: Tom (Western Highlands) – Has the edit been lifted on 3rd party liability?

A: DOS will be 6-1-05; however this is not in the system. Our target is August.

Q: Tom (Western Highlands) – Any reason why this is date specific?

A: Tim will research this.

Q: Carol (Pitt) – We have been receiving so many duplicate payments from Medicaid and we do not know why. Any idea?

A: Send examples via fax to Shannon Johnson at 919-851-4014 so we can take a look at them.

Q: Sharlene (Albemarle) – Shannon, can you send me something regarding 1551 denials?

A: After researching I found out that there is not a system problem, but possibly a billing error so please contact our provider services department.

7. Updates to Roll Call?**DMH and/or EDS Concluding Remarks:****Action Items**

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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III.

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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